Overview of Application Process for FYE Student Leadership Positions

The office of Undergraduate Admissions and First Year Experience offers several opportunities for upper-class students to aid in the transition of incoming first-year students. The leadership positions detailed in this application packet include Buckeye Leadership Connection (Cleveland and Cincinnati), First Generation Buckeye Leadership Connection, Leadership Collaborative Facilitator (3rd and 4th year students only), Green Buckeyes and Camp Buckeye/Buckeye Adventures Facilitators. Other positions coordinated by FYE such as the First-Year Connections Team and Transfer Student Activities Board will retain separate application and selection processes.

Please read carefully the position description for each position and make sure you understand the expectations before you apply. There is one common electronic application for all FYE leadership positions. You only need to complete one application, but be sure to mark each position for which you are applying. Selecting more than one position will neither help nor hinder your potential for selection, so please select any and all positions for which you have a genuine interest.

FYE student leadership positions have a common application but different selection processes depending on the position(s) for which you are applying. The applicant pool will be narrowed at each step of the selection process; refer to each position description to learn more about its selection process.

Information Sessions

UAFYE staff members will hold several information sessions for prospective applicants to discuss the leadership positions and details about the application process. The sessions are scheduled for the dates and times listed below and will take place in the UAFYE Visit & Events Suite on the 3rd floor of the Ohio Union. Expect session to last between 30-45 minutes.

Tuesday, January 31 from 4:30 p.m.
Wednesday, February 8 from 7:30 p.m.

Online Application

A quality application takes time to complete and will be free of errors. Please proofread your essays and other application answers. After reading this application packet, please go onto Carmen to complete your application. We will only accept applications through carmen.osu.edu.

To access the 2012 Pre-Enrollment Program Facilitator application:

- Visit Carmen and Log in using your name.#
- Select the Join link from the gray menu bar (the bar starts with Welcome [Your Name]!)
- Select the Join... link toward the bottom of the screen
- Navigate the list to select Pre-Enrollment Program Facilitators
- Follow the instructions to confirm enrollment
- The course should appear as an ongoing course in your Carmen homepage under the header Enrollment Services Undergraduate

The online Carmen application includes:

- An indication of the positions for which you are applying
- Personal and Academic Information, including (but not limited to):
  - student ID number
  - total credits earned, cumulative GPA, anticipated graduation date
Résumé-type information including up to six (6) of your most relevant campus activities, work experiences, or leadership positions

Reference Contact Information: one from a university professional and one from a reference of your choice. Please be prepared to submit the contact information for your references on the online application. No letters are required.

Short answer questions: there are three (3) required questions for all applicants, and up to two (2) additional questions depending on the leadership positions for which you are applying. The questions are as follows:

1. What is a lesson you learned during your first year at Ohio State? How would you apply this lesson in your work with new students?
2. What is your personal definition of role model? If selected, what will you role model?
3. What have you learned about yourself (strengths/weaknesses/preferences, etc.) through your involvement on campus that you would share with your small groups?
4. First Generation Buckeye Leadership Connection facilitator applicants only: Name one or two issues that first generation college students face, and explain why you feel they are important.
5. Green Buckeyes facilitator applicants only: What are issues involving sustainability on campus are you most interested or passionate about and why?

FYE Leadership Position selection timeline

<table>
<thead>
<tr>
<th>Applications due (Electronic submission)</th>
<th>Friday, February 10th by noon</th>
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<tbody>
<tr>
<td>Applicants are notified regarding next stage of selection process</td>
<td>By Friday, February 17th</td>
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<tr>
<td>Selection complete for all FYE student leader positions</td>
<td>By Friday, March 9th</td>
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Contact information

If you have any questions concerning the FYE leadership positions, please contact one of the following Ohio State staff members listed below.

First Generation Buckeye Leadership Connection: Meg Gulick at gulick.24@osu.edu or 614.247.7458
Buckeye Leadership Connection: Daniel MacKenzie at mackenzie.35@osu.edu or 614.247.6285
Leadership Collaborative: Julie Richardson at richardson.640@osu.edu or 614.292.2944
Camp Buckeye/Buckeye Adventures: Rosie Holmes at holmes.443@osu.edu or 614.688.0969
Green Buckeyes: Kai Landis at landis.81@osu.edu or 614.688.7510